



## Contact Details

Sometimes in the past, candidates have had problems getting to an exam on time.

This can be the result of a car breakdown, traffic jam, bus not turning up on time, or, more commonly, the candidate forgetting about the exam or over-sleeping.

Although we encourage you to arrive in plenty of time for all exams so that there isn't a last-minute panic, it is important that we have **up-to-date contact telephone numbers** for both you and your parents, or anybody else who might be able to help in an emergency.

If you are late for an exam, we may not be able to have your exam paper accepted by the Exam Board. Therefore we need to move fast if there is a genuine problem.

I also suggest that you save the school's telephone number on your mobile phone (0161 975 8000) so you can call if there is a serious problem.

Please can you complete the relevant information in the table below. This will be kept confidentially within the school for the duration of the exams.

**Name:** ..... **Form:** .....

<b>Home Phone Number</b>	
<b>Your mobile phone number</b>	
<b>Mother's work number</b>	
<b>Mother's mobile phone number</b>	
<b>Father's work number</b>	
<b>Father's mobile phone number</b>	
<b>Other contact number</b>	
<b>Name:</b>	